



Scottish Golf

WHS CDH User Guide

[Abstract](#)

This guide is for users to gain an understanding of each function available on within the WHS CDH Tab. It is best used when logged in to platform and referring to the appropriate tables from the top and side function tabs. The sections with a blue background indicate which page to refer too.

It complements Scottish Golf Hive learning site which has a rich source of “HOW TO” videos and user forum self-help chat forums.

WHS CDH

Players

Clubs

Lookup

Conflicted

Player Archive

Gen. Play Scores

PLAYERS:

The players tab is a database of all home players current listed at the clubs, only players claimed correctly by the club will show on this list. By clicking on any player, you will be able to administer certain WHS functionality.

Editing a Player's WHS Details

[Back](#) **Playing Record**

Toni Ffinch - 4002968714 Edit

Forename(s)	Surname			
<input type="text" value="Toni"/>	<input type="text" value="Ffinch"/>			
Date of Birth	Gender	HCI	LHCI	Post Code
<input type="text" value="dd/mm/yyyy"/>	<input type="text" value="Fe..."/>	<input type="text" value="1.3"/>	<input type="text" value="0.3"/>	<input type="text"/>
E-mail	Phone			
<input type="text"/>	<input type="text"/>			
Status				
<input type="text" value="Active"/>				

Toni Ffinch - 4002968714 Save Cancel

Forename(s)	Surname			
<input type="text" value="Toni"/>	<input type="text" value="Ffinch"/>			
Date of Birth	Gender	HCI	LHCI	Post Code
<input type="text" value="dd/mm/yyyy"/>	<input type="text" value="Fe..."/>	<input type="text" value="1.3"/>	<input type="text" value="0.3"/>	<input type="text"/>
E-mail	Phone			
<input type="text"/>	<input type="text"/>			
Status				
<input type="text" value="Active"/>				

If you select the edit button, the selections will no longer be greyed out> Once you have edited any information, select the save button to confirm.

Table 1

General Play (Within Scotland)

To add a General Play score, select the general play tab.



Image 1

General Play Score ✕

Club:

Course:

Score Date:

HCI: 1.3 Slope Rating: 120 Course Rating: 66.6

Hole	1	2	3	4	5	6	7	8	9	Out	10	11	12	13	14	15	16	17	18	In	Total
Dist.	160	159	347	283	338	162	247	357	367	2420	163	457	392	524	315	168	452	360	196	3027	5447
Par	3	3	4	4	4	3	4	4	4	33	3	4	4	5	4	3	4	4	3	34	67
S.L.	1	2	3	4	5	6	7	8	9		10	11	12	13	14	15	16	17	18		
Gross	4	4	4	4	4	4	4	4	4	36	4	4	4	4	4	4	4	4	4	36	72
Penalty Score	<input type="checkbox"/>																				

Select the club, course, enter date from the drop-down boxes and then input the hole-by-hole scores and select confirm

Once confirmed, refresh the page in order view the pending score that will be used as part of the evening calculation process. The following day the score will be included in the WHS index calculation.

Table 2

General Play
Away General Play
Adjustment
Re-Calculate
Override Low Index
Penalty

	Date Played	Course Name	9 hole	Course Rating	Slope Rating	Adjusted Gross Score	Score Differential	Adjustments (Adj/Ex Scr/PCC)	Penalty	Action
P	16-02-2021	Aberdour (White)	✗	66.6	120	72		0.0/0/0	✗	<input style="border: 1px solid red;" type="button" value="Delete"/>

Image 2

General Play (Outside Scotland)

To add an AWAY General Play Score, select the away general play tab



Image 3

Away General Play ✕

Club Name*:

Course Name*:

Tee:

9 Hole:

Competition:

Score Date*:

Slope Rating*	Course Rating*	Gross(Adj)*	PCC
127	69.8	76	

Type in the Club Name, Course Name (tee colour), Tee, if 9 or 18 holes, Competition Name, and Score date. Add the Slope Rating, Course rating, Adjusted Gross Score (Adj) and PCC (if known).

Please remember the adjusted gross score should include any nett double bogey or nett par adjustments. Once all the data is input select the confirm button.

Once you have selected confirm, you will be asked if you would like to email the details to the player, selected ok if yes or cancel if no.

Table 3

Refresh the page in order view the pending score that will be used as part of the evening calculation process and once calculated will be used as one of the available scores.

Adjusting a Player's Handicap Index:

To adjust a player's Handicap Index, select the adjustment tab. Enter the value that you wish to adjust the player's record by. A reduction is made by inputting a minus symbol (-) before the value. A plus symbol (+) does not need to be added for an increase. Select the confirm button.

Table 4

Remember the adjustment will be applied to every score on the player's record but will gradually phase out as more recent scores are added.

Date Played	Course Name	9 hole	Course Rating	Slope Rating	Adjusted Gross Score	Score Differential	Adjustments (Adj/Ex/Ser/PCC)	Penalty	Action
01 22-01-2021	Muthill (White)	X	63.4	109	72	8.9	1/0/0	✓	Delete
02 21-01-2021	Aberdour (White)	X	66.8	120	72	5.1	1/0/0	X	Delete
03 21-01-2021	Aberdour (White)	X	66.8	120	72	5.1	1/0/0	X	Delete
04 13-01-2021	Scottish Golf (White)	X	71.8	127	76	3.7	1/0/0	X	Delete
05 12-01-2021	Aberdour (White)	✓	63.4	113	66	2.6	1/0/0	X	Delete
06 07-01-2021	Aberdour (White)	X	66.8	120	72	5.1	1/0/0	X	Delete
07 17-12-2020	Muthill (White)	X	63.4	109	72	8.9	1/0/0	✓	Delete
08 16-12-2020	Scottish Golf (White)	X	74.0	129	74	0.0	1/0/0	X	Delete
09 06-12-2020	Muthill (White)	X	63.4	109	72	8.9	1/0/0	X	Delete

Override a Low Handicap Index:

To override the low index, select the Override Low Index tab. This will re-calculate the handicap index and reset it, select ok. This could be used if a player has had an injury or illness and their demonstrated ability no longer is representative of their value and will allow them to move further than the 5 shots allowed.

Apply a Penalty to a Player's Record:

To apply a penalty, select the Penalty tab (Image 9). Select the score from the player's record that you wish to apply.

Table 5

This process can only be used on the lowest or highest score on the player's record, as per the Rules of Handicapping.

To apply a different penalty score, use the general play option and tick the penalty score box.

Select confirm to save and the page will reload. The penalty shot will be applied and will be identified by a green tick in the penalty column on the record.

General Play Away General Play Adjustment Re-Calculate Override Low Index Penalty									
Date Played	Course Name	9 hole	Course Rating	Slope Rating	Adjusted Gross Score	Score Differential	Adjustments (Adj/Ex/Ser/PCC)	Penalty	Action
P 16-02-2021	Gourouck (White)	X	72.4	137	81		0.0/0/0	✓	Delete

Image 4

Withdrawing a Player's Handicap Index:

As shown in Table 55, select the EDIT button and change the status from active to withdrawn and press save.

The Handicap Committee, or Authorized Association, should only withdraw the Handicap Index of a player who deliberately or repeatedly fails to comply with the player's responsibilities under the Rules of Handicapping (see Appendix A).

- The withdrawal of a player's Handicap Index should be applied only after the player has been informed and has had an opportunity to respond to the Handicap Committee, Authorized Association, or other disciplinary panel.
- A player must be notified of the length of time their Handicap Index will be withdrawn and any additional conditions.

Awarding an Initial Handicap Index:

When selecting the General Play tab for a player who does not currently have a handicap index you will only get two options. Select the general play tab. Follow the process set out in 2. General Play (within Scotland)

Back Playing Record

Test Player1 - 4003047176 Edit

Forename(s) Surname
 Test Player1

Date of Birth Gender HCl LHCl Post Code
 dd/mm/yyyy Male

E-mail Phone

Status
 Active

General Play Away General Play

Date Played	Course Name	9 hole	Course Rating	Slope Rating	Adjusted Gross Score	Score Differential	Adjustments (Adj/Ex Scr/PCC)	Penalty	Action
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Table 6

Under WHS scores for initial handicap purposes can be made up of both 18- and 9-hole scores with the minimum number of holes required being 54.

If a 9-hole score is submitted the system will hold that 9-hole score until another 9-hole score is submitted. Once a total of 54 holes has been submitted the handicap index will be calculated as part of the evening process and ready for the golfer, the following day.

General Play Away General Play

Date Played	Course Name	9 hole	Course Rating	Slope Rating	Adjusted Gross Score	Score Differential	Adjustments (Adj/Ex Scr/PCC)	Penalty	Action
P 16-02-2021	Stirling (White)	X	70.9	127	108		0.0/0/0	X	Delete
P 16-02-2021	Aberdour (White)	X	66.6	120	108		0.0/0/0	X	Delete
P 16-02-2021	Aberdour (White)	✓	31.7	113	54		0.0/0/0	X	Delete
P 16-02-2021	Aberdour (White)	✓	31.7	113	54		0.0/0/0	X	Delete

Image 5

WHS CDH

Players

Clubs

Lookup

Conflicted

Player Archive

Gen. Play Scores

CLUBS:

This is a list of all clubs available on the CDH.

LOOKUP:

The lookup tab allows you to search the CDH database for any available golfer with a WHS CDH id number. You can search by

- CDH id
- first name
- second name
- or a combination

Input the details of the player you are searching for and select submit.

CONFLICTED:

This is no longer used under WHS.

PLAYER ARCHIVE:

This is not currently use under WHS.

GEN. PLAY SCORES:

This tab shows a list of any home player who has pre-registered to submit a score via the Scottish Golf App or through and Touchscreen provided at a club using the VMS system. Once a golfer has submitted and verified their score the entry will disappear. Any golfer that has pre-registered their intent to play but not submitted the score will receive an automatic penalty score applied to their record.

General Play Scores

Handicaps

Search (Surname,...) ▲ ▼ ✕

Member	Surname	Forename	CDH
1000060491	Kernohan	David	4003072218